

**Maine EMS Examination Committee Meeting  
Tuesday, November 19, 2002  
Maine EMS Conference Room, Augusta**

**Minutes**

**Present:** J. Vaniotis – Chair, B. Hawkes, T. Coleman, J. LeBrun, K. Roderick,  
D. Gilman, T. Norsworthy, G. Utgard

**Absent:** R. Doughty,

**Staff:** D. White

**Guest:** E. Stone

**1. Call To Order** - The meeting was called to order at 9:33 a.m.

A. Introductions

1. Travis Norsworthy was introduced to the Committee as the new representative for region 5 (Aroostook EMS).
2. Paramedic student Erin Stone returned to attend the meeting as part of a class requirement.

B. Assign Timekeeper – T. Coleman

C. Additions/Deletions to the Agenda – Southern Maine Technical College (SMTTC) Question (White)

**2. Minutes – October 15, 2002, meeting minutes - review for acceptance**

The minutes of the October 15, 2002, meeting minutes were reviewed

***Motion: To accept the minutes of the October 15, 2002, meeting. (LeBrun; Gilman - motion carries).***

**3. Old Business**

**A. Exam Administration Manual (EAM)**



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330

MICHAEL F. KELLY COMMISSIONER

The committee reviewed the additional trauma and medical scenarios created by G. Utgard and suggested changes. G. Utgard will revise the scenarios and include a “respiratory” scenario.

The committee then reviewed the “Cheating and Inappropriate Conduct” appendix. Consensus of the committee was to change the heading of “Inappropriate Conduct” to “Exam Disruption”.

The committee also removed specific examples regarding class disruption. A suggestion was that guidance to candidates about personal hygiene and use of alcohol should be included in the “student handbook” that is being considered.

The committee also decided to insert a general statement into the appendix that empowers an exam administrator or proctor to use his/her judgment in determining disruptive behavior.

**B. Practical Exams – placeholder**

**C. Update on Paramedic Exam Correction – No Report**

**4. New Business – Other – SMTC Question**

White distributed a letter from R. Hawkes, acting in his capacity as the Director of the SMTC Paramedic program. The letter asked if Maine EMS will accept the National Registry of EMT (NREMT) written and practical exam as being equivalent to the Maine EMS Intermediate written and practical exam.

Discussion ensued as to the differences between the NREMT and the Maine exam. R. Hawkes volunteered to prepare a comparison matrix of the two exams for presentation at a future committee meeting.

**5. Next Meeting**

**The next meeting will be held on Tuesday, December 17, 2002 from 9:30 a.m. – 12:30 p.m.**

**A. Set Agenda - Next agenda to include:** Exam Administration Manual

**6. Adjournment** - The meeting was adjourned at 12:37 p.m.

Respectfully submitted,

Drexell White